



Taney County Health Department  
Board of Trustees Meeting  
320 Rinehart Road, Branson, Missouri  
May 26, 2022  
2:30 PM

ATTENDANCE: Debbie Redford, Chair  
Beth Huddleston, Vice-Chair  
Laurie Hayes, Secretary/Treasurer  
Robert Griffith, Member  
Heather Burney, Member

EX-OFFICIO: Lisa Marshall, Director  
Hugo Huacuz, Finance Division Manager  
Pam Priest, Clinical Division Manager  
Tammie Drake, WIC Division Manager  
Kathryn Metzger, ECOT Manager

In Person Meeting

**Call to Order**

Vice-Chair, Beth Huddleston, called the regular meeting of the Board of Trustees to order at 2:33PM at the Taney County Health Department, Branson location.

**Approval of Today's Agenda**

Motion to approve agenda as presented by Laurie Hayes and seconded by Heather Burney. The motion passes unanimously.

**Guests:** There were no guests in attendance.

**Review of Minutes from April 2022**

Motion to approve minutes for April 29, 2022 by Dr. Griffith and seconded by Laurie Hayes. The motion passes unanimously.

**Review of Financial Report by Hugo Huacuz**

Summary of the financial report for April 2022:

- YTD revenues are \$29,360 more than budgeted.
- YTD expenditures are \$166,183 less than budgeted.
  - Finance Division Manager, Hugo Huacuz, reported that the next major expenditure will be the purchasing of new vehicles for the department. The mobile sprint unit cost is covered by a grant, and the roof repair for the Branson office location will be covered by insurance.
- At the end of April 2022, the financials reflect a \$195,795 positive net position.
- Cash balance increased \$266,023 as compared to 2020 and increased \$163,080 as compared to 2021.

Motion to approve the April 2022 financial report, disbursements, and accounts receivable by Laurie Hayes and seconded by Dr. Griffith. The motion passes unanimously.

**Director's Report by Lisa Marshall**

**PHAB Update:** PHAB has sent requests for additional documentation and revisions to the department after reviewing the department's application. The team is working diligently to make the corrections and to upload the additional needed documents. The final deadline to send revised measures and additional documents to PHAB is June 18<sup>th</sup>. After the revised measures and additional documents have been sent, PHAB will contact the department to schedule a virtual site visit. The previous site visit was an in-person visit, so the department is uncertain as to what to expect during the virtual site visit.

**Legislative Update:** Director, Lisa Marshall, reported on the Missouri State Legislature's most recent legislative session that adjourned earlier this month. The core of funding of the public health budget was not cut. There were no concerning bills passed regarding vaccine mandates in schools. A bill addressing patient visitation rights in health care facilities has been passed and is awaiting Governor Parson's signature.

Board member, Heather Burney, added that a bill was passed by the Missouri State Legislature that bars pharmacists from questioning prescriptions for Hydroxichloroquine and Ivermectin.

**Staffing Update:** Several of the most recent job openings at the department have been filled. Within the past month, a WIC clerk, a clinical clerk, a temporary pool inspector, and an environmental public health specialist have started at the department. The second temporary pool inspector position has been filled. The remaining open positions are a clinical manager, an environmental public health specialist, and a public health nurse. The department is rebranding the open positions.

**Environmental Health Update:** Director, Lisa Marshall, informed the board that the department is working with the City of Branson to approve a lodging facility to continue to operate on a floor-by-floor basis while other floors in the same building are undergoing renovations. The facility of discussion is currently performing cosmetic renovations (e.g. replacing carpeting, painting, etc.). Director, Lisa Marshall, and ECOT Manager, Kathryn Metzger, accompanied two environmental public health specialists on a visit to the facility. All believe that the facility is operating safely. For the past several years, the department and the City of Branson have worked together to approve lodging facilities to operate on a building by building basis. This request to be approved on a floor-by-floor basis has caused the department to evaluate its policies, and the department is working to develop a procedure to allow other facilities to do the same and operate on a floor by floor basis if others are under renovation. The department wants to be business friendly and allow facilities to make renovations without losing revenue while also ensuring that employees and guests of the lodging facilities are remaining safe.

Vice-Chair, Beth Huddleston, inquired if the facility has been inspected for structure. Code enforcement and Branson Fire have inspected the facility to ensure that it is in compliance with their respective codes/ordinances. Secretary/Treasurer, Laurie Hayes, asked how the fees are going to be assigned. The department is still discussing fees but is anticipating that there will be a pre-open fee for each floor and possibly a permit fee for each floor.

Environmental Health and Community Outreach Program Manager, Kathryn Metzger, informed the board that the environmental health team has been working quickly and diligently over the past several days to address the JIF peanut butter recall after the product was connected to an outbreak of Salmonella. The recall is one of the largest, if not the largest, recalls the department has handled. The recall is a class 1

recall, which means that the department has two days to contact facilities that carry the item to ensure that the item is not on the shelves and to conduct site visits to ensure that the facility has followed the recall instructions. The department continues to receive alerts from the FDA and expects that this recall will affect any product that contains peanut butter. The FDA is currently working to get brand names and lot numbers of potentially defective products.

Vice-Chair, Beth Huddleston, asked if the potentially contaminated products have been traced to one facility. The potentially contaminated products were manufactured at a facility in Kentucky.

**Clinical Update:** Clinical Manager, Pam Priest, reported that the department is still hosting COVID-19 vaccine clinics at both office locations. The department hosts six vaccine clinics per month. 88 doses of the COVID-19 vaccine were administered at the department this month. The department has not heard interest in the booster dose for 5-11 year olds from the public. Pam reported that the CDC has changed their guidance on the booster dose for individuals ages 50 and up, specifically that the CDC is no longer recommending the booster dose for 50 and up but is saying that those 50 and up should receive the booster dose.

Regarding recent positive COVID-19 cases in Taney County, the department reported that it has observed a small upward trend in the number of positive cases. At the time of this meeting, 91 positive cases have been added to the COVID-19 positive log so far this month. The department is still offering COVID-19 testing. The department has had four COVID-19 cases confirmed by its machine in May. Vice-Chair, Beth Huddleston, asked if the department is notified when a Taney County resident tests positive for the Coronavirus outside the county. The department is notified of these cases as these cases are reported to the state.

Clinical Manager, Pam Priest, reported that the department is monitoring the current outbreak of Monkeypox in the United States. This disease is spread by close contact with an infected individual for an extended amount of time. Vice-Chair, Beth Huddleston, inquired about the current number of Monkeypox cases in the U.S. At the time of this meeting, there has been one lab confirmed case and seven probable cases. The possible cases under investigation are from different states, and several of the individuals have recently traveled from Europe.

Clinical Manager, Pam Priest, stated that the Forsyth office location passed their inspection from the state regarding the storage of vaccines.

**Formula Shortage Update:** WIC Division Manager, Tammy Drake, provided an update regarding the formula shortage. WIC has expanded their waivers to allow WIC participants to purchase other brands of formula. More specialized formula is shipped to the department. The department has recently sent some formula to local area food banks, as the department cannot distribute formula. The department is sending recalled formula back to Abbott.

### **Unfinished Business**

There was no unfinished business.

### **New Business**

**Health Disparity Grant Purchase:** The board voted, via email, all in favor of purchasing the mobile sprint unit prior to the board meeting. The department will purchase the vehicle and then will be reimbursed for the purchase through the grant.

Motion to ratify the purchase of the mobile sprint unit by Dr. Griffith and seconded by Beth Huddleston. The motion passes unanimously.

The department has contacted the manufacturer to inquire about shipping. The department is going to request to have the vehicle shipped here and expects that it will be delivered in a few weeks. The department is going to have the vehicle wrapped locally. The manufacturer will host virtual trainings with members of the department who will be operating the vehicle.

**Healthier MO Subcontract:** The trainings being offered through the Healthier MO Initiative is part of the Health Disparity Grant. Healthier MO will provide staff with training on diversity and on the foundational public health services model, which has been adopted by the state health department. The trainings include a virtual training and a half-day training. Motion to sign the Healthier MO subcontract by Dr. Griffith and seconded by Beth Huddleston. The motion passes unanimously.

Board member, Heather Burney, asked if the training comes with data analytics to determine how the department has improved over a period of time. The training does not come with software but there is a portion in the training workbook that provides a way to assess progress.

**Capital Expense Vehicle Quotes:** The department has heard back from Tri-Lakes Ford in regard to purchasing new vehicles for the department. Finance Division Manager, Hugo Huacuz, displayed the purchasing agreement to the board. It will take approximately 110-140 days to receive the new vehicles after the order has been placed. Once the new vehicles have been received, the department will ask the board to have the Cobalts placed up for sale.

Chair, Debbie Redford, asked about the type of vehicle. The new vehicles will be Ford Escapes. Vice-Chair, Beth Huddleston, asked how many new vehicles will be purchased. The department will purchase 5 Ford Escapes.

Motion to sign the purchasing agreement by Laurie Hayes and seconded by Heather Burney. The motion passes unanimously.

### **Roof Quotes**

Finance Division Manager, Hugo Huacuz, displayed several bids from different contractors to repair the roof of the Branson location. All are similar in price and all offer a 5-year warranty. However, one contractor offers to work after hours, including on the weekends. Hugo and the board discussed that this would minimize disruption of daily operations at the department. Hugo reiterated that the cost is covered by insurance. Chair, Debbie Redford, asked how severe the leak is. The leak is mainly affecting the WIC offices.

Motion to take Hugo's recommendation to contract with the contractor who is able to work after hours by Dr. Griffith and seconded by Beth Huddleston. The motion passes unanimously.

### **Division Reports**

Division reports were emailed to the board prior to the meeting.

### **Miscellaneous**

Secretary/Treasurer, Laurie Hayes, inquired about pool school videos. One video has still not been uploaded but other pool school videos have been uploaded and are accessible to the public.

### **Announcements**

Next Board Meeting is June 23, 2022 at 2:30PM.

**Adjourn**

Motion to adjourn at 3:36PM by Dr. Griffith and seconded by Beth Huddleston. The motion carries unanimously.

Minutes prepared by Lindsay Lawver