



Taney County Health Department  
Board of Trustees Meeting  
320 Rinehart Road, Branson, Missouri  
09/30/2021  
2:30 pm

ATTENDANCE: Dr. Robert Griffith, Chair  
Debbie Redford, Secretary Treasurer  
Laurie Hayes, Member  
Beth Huddleston, Member

EX-OFFICIO: Lisa Marshall, Director  
Hugo Huacuz, Finance Division Manager  
Pam Priest, Clinical Division Manager  
Tammie Drake, WIC Division Manager  
Kathryn Metzger, EHS Manager

Dr. Robert Griffith called the regular meeting of Board of Trustees to order at 2:32 PM via ZOOM.

Motion to approve agenda as presented by Laurie Hayes. Seconded by Beth Huddleston. Motion passes unanimously.

**Review of minutes from August 26, 2021**

August 26, 2021, corrections to the minutes: Correct spelling of the word “soft wear”.

Motion to approve minutes from August 26, 2021, by Laurie Hayes. Seconded by Debbie Redford. Motion passes unanimously.

**Review of minutes from September 8, 2021**

September 8, 2021, corrections to the minutes: The next board meeting will be September 30<sup>th</sup>, not the 21<sup>st</sup>.

Motion to approve minutes from August 26, 2021, by Laurie Hayes. Seconded by Beth Huddleston. Motion passes unanimously

**Review of Financial Reports**

Dates: August 2021

Current assets - \$3,003,707

Total assets - \$5,167,703

Current liabilities - \$145,503

Total liabilities - \$866,218

Total equity - \$4,301,464

Total liabilities and equity - \$5,167,703

Hugo Huacuz, COO

Hugo Huacuz reported that he made a comparison of the last 3 years of financials. He said the years are comparable. He said this is a good trend and that we are in a good position for the 4<sup>th</sup> quarter. Debbie Redford asked how some hotels are over 500 days behind in payment and have managed to stay open and in business. Hugo said they are working with the city of Branson and the State on this matter. Lisa Marshall reported that we have a renewed focus on getting these fees paid this year. Motion to approve July 2021 financial report, disbursements, and accounts receivable by Laurie Hayes. Seconded by Beth Huddleston. Motion passes unanimously.

### Director's Report

Lisa Marshall, Director

#### COVID-19 Update

Our peak of the 2<sup>nd</sup> wave of Covid was July 13<sup>th</sup>, 2021. September 16<sup>th</sup> through September 27<sup>th</sup> saw an average of 9 new cases each day.

The positive rate is 7.6 for those tested in our county. The number of Covid patients in area hospitals is declining.

We have 100% Delta variant in the sewer shed. The state sewer shed is also around 100% Delta.

#### COVID Vaccine Update

We are preparing for our 3<sup>rd</sup> dose clinics. We are working through a new system for making appointments, which is Patagonia. The first clinic is scheduled on October 12<sup>th</sup>. We want to be able continue with our normal day to day operations.

Clinics will be held Tuesdays and Thursdays 9-1 pm. We will have people register on the web site.

Friday, October 8, 2021, we will have a mock clinic for our employees so we can practice with the new registration system.

We still have a few requests for 1<sup>st</sup> and 2<sup>nd</sup> doses, but area pharmacies are also offering the vaccine.

#### Community Health Assessment

We are postponing this until 2022 so we can focus on Covid vaccinations. We will be within the timeframe required.

#### Building Update

Hugo Huacuz reported that the elevator repair will be taken care of through the normal maintenance process. The cost will not be over \$5000.

Hugo also reported that the roof in Branson needs repair or replacement. At the last rain, we had a leak in one of the offices. We are having the roof inspected.

#### Performance Management

We have selected VMSG as our soft wear for Performance Management. Our entire organization can use this. It will add accountability for our strategic plan. The leadership team will begin to use the program and we will add staff later.

#### Annual Jurisdiction Contracts

It is time for the annual renewals of our jurisdictional contracts with Hollister and Branson.

### Unfinished Business

Dr. Robert Griffith, Chair

Local Vaccine Incentive Program

Lisa Marshall reported that after much discussion we have decided it is not a good option for the Health Department. We don't have enough staff to implement this program. Stone County also chose to not offer the incentive plan.

#### FEMA COVID Kits

We discussed last month. Kathryn Metzger did some research and found that FEMA will not reimburse the kits. We will not implement this at this time.

#### Staffing Plan Change

We have 7 temp positions that were voted on via e-mail. Laurie Hayes motioned that we accept the changes. Debbie Redford seconded the motion. The motion passes unanimously.

Lisa Marshall said we will advertise for these soon.

#### New Business

Robert Griffith, Chair

##### Mission & Vision Statements

Lisa Marshall said we have worked on our vision and mission statements. Laurie Hayes offered help with them as well. Dr. Griffith said the work study session had much discussion about the wording of each.

Lisa Marshall said we have held onto the word "caring" in our values, and we will present it to the staff at the October 14<sup>th</sup> staff meeting.

Dr. Griffith said to present it to the staff first, then we will have a vote.

Staff meeting will be at Empire Park in Forsyth, with team meetings, team building and lunch at 12:30pm.

Lisa Marshall invited all board members to join the staff. Debbie Redford reported that she had attended the last staff meeting and enjoyed listening to the various groups.

Board Members will pick up staff directories in the office at their convenience.

#### Division Reports

Division Managers

##### Performance Management

Lisa Marshall met the new state health director, Dr. Kaueroff. He came from the state of Illinois. She was able to share a little about our county with him.

Debbie Redford complimented Christiana Argilagos for organizing the lakes area shore clean up. Erica Logsdon and Laura Jahn also were commended for their stream sampling interview with Branson Trilakes News.

#### Announcements

Next Board Meeting, October 21, 2021, 2:30pm via zoom

There was a motion to adjourn at 3:24pm by Laurie Hayes and seconded by Debbie Redford. Motion passes unanimously.

Submitted by Leslie Stricklin