



Taney County Health Department  
Board of Trustees Meeting  
320 Rinehart Road, Branson, Missouri  
July 22, 2021  
2:30 pm

ATTENDANCE:

Debbie Redford, Secretary Treasurer - In person  
Laurie Hayes, Member – In Person  
Beth Huddleston, Member - In Person

EX-OFFICIO:

Lisa Marshall, Director – In person  
Hugo Huacuz, Finance Division Manager - In Person  
Tiffany Stevens, Human Resource Coordinator – On Zoom & In Person  
Kathryn Metzger, EHS Manager – On Zoom

In person and Zoom meeting

Debbie Redford called regular meeting of Board of Trustees to order at 2:30 PM at the Taney County Health Department Branson location.

Motion to approve agenda as presented by Laurie seconded by Beth Huddleston. Motion passes unanimously.

Guests: None

Review of Minutes

Motion to approve minutes for June 2021 by Laurie Hayes and seconded by Beth Huddleston. Motion passes unanimously

Changes to the minutes are: Change the word conservations to conversations. In the 7 priorities, it was suggested by Debbie Redford to change the word “thought” in the 3<sup>rd</sup> priority. Change Debbie’s comment to: “heightened awareness” indicating the publics knowledge of the Health Department.

Review of Financial Reports

Dates: June 2021

Financial report given by Hugo Huacuz.

We have utilized one of the grants, which has made the revenues higher this month. We have billed \$88,000 to insurance admin fees giving Covid shots. The financial team has been working hard collecting past due accounts.

Telephone bill is coming down due to the decrease of phone lines.

We still have 2 open positions, but they are already worked into the yearly budget.

Debbie Redford questioned if there is state money available for Covid if necessary. Lisa said we have been told we likely will get more money, but nothing is in writing.

Motion to approve June 2021 financial report, disbursements and accounts receivable by Beth Huddleston and seconded by Laurie Hayes. Motion passes unanimously

### Director's Report

#### COVID-19 Update

39 new cases average in a day. 275 last week. We have doubled in one week. Our positivity rate is 19% per tested people.

Sewer shed results. Cooper Creek is 100% Delta variant. Compton Drive is 95% Delta and 5% regular Covid.

State numbers – 491 cases per 100,000 in TC. We are currently #1 in the state.

Current vaccine 31% started. 26% fully. We now have a MO incentive program. Vaccinated before July 21, 2021, vaccinated after July 21, 2021 and youth ages 12-18. There may be a local incentive by the DHSS of up to \$25 per person. This plan has not been finalized.

8 strike teams went out since our last board meeting. We have 9 clinics scheduled in August and 2 in September.

Lisa said we are increasing our vaccine information and communication on social media, newspapers and to the public. . Laurie Hayes said that people have asked for a Lisa Marshall video update.

We have removed our Covid report on our website and have installed a link to the state website to see the current Covid numbers.

Laurie said that the Vacation Channel offered TV time for Covid information.

The chamber board will publish Governor Parsons suggestion for the people of Missouri to become vaccinated.

Laurie Hayes reported that the State Chamber has an award for the number of vaccinated participants and suggested we take this to the local level.

Lisa suggested we go back to virtual meetings for the time being, due to the increase of Covid in our county.

### Community Health Assessment

Lisa Marshall reported that the Community Health Assessment will link to our strategic plan. We have included culture questions as well as questions we have used in the past.

### Military Friendly Workplace Award

Ericka Logsdon has received this award. This is a military award for people on deployment to nominate their employer. This is the second time we have received this award

### MOCPE Update

Missouri Center for Public Health Excellence.

We are a member of this and we receive great value from this organization, reported Lisa Marshall. Donald Kauerauf will be Missouri's next health director and will start Sept 1. This organization helps with ways to improve public health systems, such as a regional epidemiologist might help several health departments in one area.

## PHAB

PHAB is in the process of uploading documents. We are 90% complete and will finish next week. Report given by Tiffany Stevens in person.

## Unfinished Business

Bylaws Update – Lisa spoke to the state health department and they said we do not have to have the time or date. We did add the virtual meeting option.

Beth Huddleston moved to accept the changes to the wording in the by-laws. Laurie Hayes seconded the motion. Motion passes unanimously.

Board Study Session – The potential date for the board study session is August 12, 2021. The session will be via Zoom and will likely take place in the morning. Debbie Redford asked if the board could learn of the best way to support the staff. Laurie Hayes suggested that board members attend the monthly staff meetings to make themselves known to the staff. Laurie Hayes asked that they also study the strategic plan for the board to have input.

## New Business

### **Preliminary Assessed Valuation\***

The initial report indicates we will have an increase for our tax liability. Hugo said that he feels the increase will be around \$60,000.

### **2021 Strategic Plan\***

We have taken the 7 priorities and created the goals and objectives of each. We have to submit this to PHAB.

We are using a less prescriptive plan to try to incorporate more staff into the discussions and planning.

### **Employee Assistance Program\***

Tiffany Stevens reported that the staff has some residual effects from serving the community during Covid.

The insurance company said we can add an employee assistance program for \$18.20 per month for our organization.

Laurie Hayes moved to approve that they add the employee assistance program. Beth seconded the motion. The motion passes unanimously.

### **Bilingual Specialist Name and Level Change\***

Tiffany said we need bilingual outreach specialist and liaison. The position needs to be in the community, not tied to a desk.

Tiffany reported that we want to move the position from level 2 to level 5. This will increase the salary requirements. This will be a bachelor's degree position. We would like to make this a 36

hour position. Hugo commented that the person hired needs to know Spanish and the culture of the community.

Laurie Hayes moved that we change the position to a Level 5. Beth Huddleston seconded the motion. The motion passes unanimously.

Also proposed by Tiffany Stevens is the 32 hour health educator position. Beth Huddleston motioned that we add the position and Laurie Hayes seconded. The motion passes unanimously.

### **Emergency Response Plan New Annex\***

Lisa Marshall reported that we have a response plan for how TCHD will handle COVID-19 investigations including isolation and quarantines. This is required for our contract grant. The plan explains what the action plan is for people who disobey quarantine and isolation orders. People will continue to isolate in their own home. We have not had to use legal means to make this happen during the pandemic. This plan would enforce if there were a violation of orders. It would be a misdemeanor under state law not to follow the Health Department's order of quarantine or isolation. . This would be done by local law enforcement. The decision to accept has been tabled and will be discussed via e-mail.

### **Division Reports**

Written reports given and read.

Questions

### **Announcements**

Next Board Meeting is August 26, 2021 at 2:30pm

Adjourn

Motion to adjourn at 4:00 pm by Beth Huddleston and seconded by Laurie Hayes. Motion carries unanimously.

Minutes prepared by Leslie Stricklin

Signed by \_\_\_\_\_

### **News Media Contact for Open Meeting Notice:**

Lisa Marshall, Director  
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