



Taney County Health Department
Board of Trustees Meeting
320 Rinehart Road, Branson, Missouri
June 24, 2021
2:30 pm

ATTENDANCE: Robert Griffith, Chair
Debbie Redford, Secretary Treasurer
Laurie Hayes, Member
Beth Huddleston, Member

EX-OFFICIO: Lisa Marshall, Director
Hugo Huacuz, Finance Division Manager
Tiffany Stevens, Human Resource Coordinator
Pam Priest, Clinical Division Manager
Kathryn Metzger, EHS Manager

In person meeting

Robert Griffith called the regular meeting of the Board of Trustees to order at 2:36 PM at the Taney County Health Department Branson location.

Motion to approve agenda as presented was given by Laurie Hayes and seconded by Beth Huddleston. The motion passes unanimously.

Guests:

Matt Wallace CPA.

Audit Report:

Mr. Wallace presented the TCHD audit for 2020. He pointed out that the department received “no comments” which means there are no concerns with the audit conducted.

Total assets at years end are \$4,828,798

Total net assets as of 12/31/2020 are \$ 4,189,190

The net position of the Organization increased by \$356,953

The operating revenues of the Organization increased by \$602,523.

The non-operating revenues of the Organization decreased by \$33,140

Laurie Hayes pointed out that if we had not received the \$600,000, the budget would have been different.

Debbie Redford asked about page 10 revenues increase and interest income decrease.

Hugo pointed out that we had CD’s that had matured and we did not have the opportunity to renew.

Operations are \$3,382,193.

Tax revenue \$1,509,665

Total net income \$ 356,953

Hugo Huacuz stated that we receive over \$750,000 in government funds, we have to file a report which includes a Federal compliance audit.

No issues were found or reported. Offered a chance for questions.

Debbie asked how long it takes to prepare an audit report. Mr. Wallace stated that there are usually 2 days on site and the report writing takes another day with 2-3 people helping.

Laurie Hayes motioned that we accept the audit presented by Mr. Wallace. Debbie Redford seconded the motion. The motion passes unanimously.

Debbie Redford asked for an update on our long-term debt. Hugo stated TCHD pays around \$6000 a month and the balance is \$156,000.

Debbie Redford asked about the larger number on page 24 in regards to Pensions. Hugo explained that we pay 15.1% of salaries this year for pensions, but that changes year to year however the number stated in the audit is not an actual number that we pay out, it is actually much lower. Also stated were concerns about tax revenues being reduced by TIF districts. Robert Griffith represents our interests on the TIF board.

Laurie Hayes indicated that property taxes have increased and that some have doubled.

Review of Minutes

Corrections to the minutes presented. 2 noted corrections. The date was listed as 2020 and corrected is 2021. And under new business, Robert Griffin stated that we meet once a month, not once a week.

Motion to approve minutes for May 27, 2021 by Laurie Hayes and seconded by Beth Huddleston. Motion passes unanimously.

Review of Financial Reports

Presented by Hugo Huacuz

Dates: May 1-31, 2021 Financial Reports

Current Assets: \$2,784,862

Total Assets: \$4,928,810

Current Liabilities: \$814,399

Total Liabilities and Equity: \$4,928,810

Hugo reported that we have started using ELC Grant funds as well as another contract for adult immunizations for \$182,000. Waiting to use these funds has put us \$111,000 ahead at this point.

Debbie Redford pointed out that it was a good plan to hold grant funds until now.

Robert Griffith said that if we continue to have a large cash balance that we need to use it for capital expenses. Hugo said we will look at new vehicles after July or August.

Laurie Hayes stated that the telephone is still running high. Hugo said we are looking at this and that we have had to add extensions for Covid.

Disbursements Reports – Laurie Hayes said receivables are looking much better.

Motion to approve May 2021 financial report, disbursements and accounts receivable by Laurie Hates and seconded by Beth Huddleston. Motion passes unanimously

Beth Huddleston asked if we still are paying for Branson Meadows Mall space. Lisa said we will continue to use the facility through August for back to school shots and staff meetings.

Director's Report

Presented by Lisa Marshall

Covid 19 Update

Southwest Missouri is getting much attention due to Covid. Cox Health and Mercy have both been on the news this past week for increased Covid patients. Our numbers are increasing. Our staff still handles Covid response through tele-task.

Variants are being reported in Taney County. A portion of tests are being tested for variants and we are seeing waste water increases for the variants. The vaccines are reported to be 80% effective for Delta strain. The state tests for variants and we cannot let clients know if they carry the variant.

Robert Griffith asked about Delta variant severity. Kathryn Metzger reported that Delta is much more contagious and early reports coming from the UK also indicate that it may be more dangerous.

We still have Moderna vaccine in our freezer. We are seeing quite a bit of vaccine hesitancy in Taney County, reported Pam Priest. We no longer have Pfizer due to the difficulty of storage. Debbie Redford asked about the residents that have had only one shot.

Tiffany Steven reported we call those resident at least 3-5 times each to make sure we cannot get them scheduled for a vaccine. We contact people 3-5 times after they do not show for their first or second dose of vaccine.

Lisa said we can scale up or down as needed or requested by the public. Lisa also reported that we are reaching out to area businesses to see if they are interested in a vaccine clinic on site.

Pam Priest reported that we are offering our other Health Department services and trying to get back to our normal operations.

Debbie Redford said that people have a heightened awareness of what the Health Department does. Lisa said we have an opportunity to let the community know what else the Health Department can do.

Beth Huddleston asked how the local government will respond if the Covid numbers see a large increase. Lisa responded that the local government probably would not move backward on restrictions.

Kathryn said we have received many calls from tourists asking about masks and the Delta variants. Lisa said we have been in communication with the Branson Chamber to let them know the numbers and potential media coverage.

PHAB Update

Tiffany Stevens reported that we are in the 2nd review of the 12 domains. Lisa will approve the application tomorrow. We are close to uploading documents and have 8 weeks after being approved to upload.

Lisa reported that we are beginning to work on our strategic plan for TCHD. We met with all staff yesterday to discuss the plan.

Our 7 priorities are:

1. Host Community Conversations- Engage the citizen of our community to address both direct and indirect health issues.
2. Cross-functional Collaboration – Nurture our strong culture by cross functional collaboration across departments.
3. Community Thought Leader – Become a thought leader in the Taney County community to address direct and indirect health challenges and opportunities.
4. Marketing – Build a marketing system to promote the work we do for the community to both citizens and community partners.
5. Metrics – Establish metrics to track both internal and community key performance indicators (KPI's)
6. Staff Support for recovery. This may become our #1 priority.
7. Community health priority will be added

Debbie Redford asked about the community health priority we had started with Hollister. Lisa said we had some staff turnover and we will look at how we will re-engage with Culture of Health.

Robert Griffith said maybe the 7th point of the plan could be implementation of #1 and #2. He indicated that 7 is a lot to tackle. Lisa explained that some of these were in place already before Covid and that we will move forward with this and submit our Strategic Plan to PHAB.

Clinical Update

Pam said we spent the week of Memorial Day reviewing procedures and teaching staff how to do public health since we had so many new people that have started during Covid time. We are opening up gradually and planning school shots and taking care of the rise in STD's in the community. We have a new nurse starting Monday and another position open.

WIC Update

Lisa reported for Tammy Drake that WIC is working on World Breast Feeding Week. This is a very popular event with over 100 people in attendance in 2019. WIC has increased fruits and veggies allotment to \$35 a month.

Community Outreach

Community Outreach is back on the radio and talking about health issues.

Lisa presented the TCHD quarterly report to the Taney County Commissioners. Brandon Williams, thanked Lisa for her presentation.

Unfinished Business

Board Meeting date & time. -This will be tabled until next meeting to allow time for additional research.

New Business

Moving October Board meeting

Lisa requested that we move the October board meeting from 10-28-2021 to 10-21-2021. This will allow TCHD to give staff plenty of time to do benefits open enrollment.

Laurie Hayes motioned to approve the change and was seconded by Debbie Redford. Motion passes unanimously.

Staffing Plan revisions

Lisa and Tiffany reported that we had some temporary staff we would like to retain; 2 temporary public health nurse and 1 temporary clerk for 6 months. This is needed due to the work that Covid 19 and will continue (with numbers raising) to bring out staff. This will allow TCHD to open back clinical services and to keep other divisions doing to continue their normal operations. We are not asking for more money and will use Covid funds for this. Will still will use PRN's as needed.

Debbie Redford motioned to accept the plan and Laurie Hayes and Beth Huddleston both seconded. Motion passes unanimously.

Debbie Redford asked about the status of the Community outreach bi-lingual position. Lisa stated that the position description is being revised and we will post for the position soon.

Code of Ethics resolution

This is a system we have in place for conflict of interest. No changes have been made to the document, except the date. Last updated in 2019. The board will need to sign the document before we can submit it. . It is due in July of 2021.

Debbie Redford motioned to accept the plan and Beth Huddleston seconded. Motion passes unanimously.

Board member resignation – Wayne Dietrich is resigning as a board member. A resignation letter was received and accepted by Robert Griffith.

Debbie Redford motioned to accept the resignation of Mr. Dietrich and Laurie Hayes seconded. Motion passes unanimously.

Program Reports

Kathryn reported we have a new Environmental Health specialist starting Monday

Congratulations to Leslie Stricklin for the Employee of the Quarter.

Announcements

Next Board Meeting is July 22, 2021 @ 2:30 pm

Laurie Hayes has been appointed as State Director of Lodging. She is asking for a revision of state lodging code which is 20 years old.

Laurie Hayes also was able to get the no smoking of marijuana in hotel rooms passed.

Laurie Hayes stated that the county will be getting money Covid relief money and suggested TCHD has a plan in place. Lisa stated that we would take this into consideration.

Adjourn

Motion to adjourn at 4:14 PM by Laurie Hayes. Seconded by Debbie Redford. Motion carries unanimously.

Minutes prepared by Leslie Stricklin

Signed by _____

News Media Contact for Open Meeting Notice:

Lisa Marshall, Director

15479 US Hwy 160, Forsyth, MO 65653

(417) 546-4725