



Taney County Health Department
Board of Trustees Meeting
320 Rinehart Road, Branson, Missouri
DATE
TIME

ATTENDANCE: Robert Griffith, Chair-
Wayne Dietrich, Co-Chair
Debbie Redford, Secretary Treasurer
Laurie Hayes, Member
Beth Huddleston, Member

EX-OFFICIO: Lisa Marshall, Interim Director
Hugo Huacuz, Finance Division Manager
Tiffany Stevens, Human Resource Coordinator
Pam Priest, Clinical Division Manager
Tammie Drake, WIC Division Manager
Kathryn Metzger, EHS Manager

Virtual Meeting via ZOOM and Audio only.

Robert Griffith called regular meeting of Board of Trustees to order at 2:31 PM at the Taney County Health Department Branson location.

Motion to approve agenda as presented by Debbie Redford second Beth Huddleston motion passes unanimously

2 Guests in attendance chose to remain anonymous.

Review to approve minutes from the previous Board Meeting of March April 22, 2021 as presented by Beth Huddleston and second by Laurie Hayes. Motion passes unanimously.

Review of Financial Reports

Motion to approve April 1 – April 30, 2021 financial report, disbursements and accounts receivable by Laurie second by Debbie Redford. Motion passes unanimously.

Hugo Huacuz gave the financial report.

Laurie Hayes asked why payroll numbers are higher than usual. Hugo explains that April 2021 had 3 payroll cycles and we should see numbers return to normal now that the month of April is over.

Laurie Hayes asked about Professional Services. Hugo explains that the audit is at \$10,000 for April 2021. He also stated that the majority of the audit is billed during this audit period, so the bulk of that audit payment in complete. Since there is a single audit this year so there may an additional payment. Although once the audit is paid it should not change throughout the year, the only changes we should see in Professional Services would be with Metro Key or any other attorney fees we may incur.

Monthly revenues are \$142,982 more than budget
Year to date revenues are \$15,373 more than budget
Monthly expenses are \$3,135 more than budget
Year to date expenses are \$27,604 less than budget

Year to date net position of (70,354).

Director's Report

COVID-19 Update-

Lisa Marshall reported that we are turning a corner with COVID. Over the last 7 days we have had about 29 new cases, averaging about 4 new cases per day per the state website. Laurie Hayes added that a press release on 5/26/2021 stated that we have a total of 102 deaths in Taney County. Cases have lessened from some of the winter months allowing us to shift focus back to typical public health services.

COVID Vaccine Update-

Lisa Marshall stated that we have shifted our vaccine model to more of a strike team effort from all day mass vaccination clinics. We are doing strike teams to go out to people who are unable to come to us, we were at Kissee Mills Fire Station and Elevate Branson with our last two strike teams. We are currently using Moderna vaccine. We will use Pfizer vaccine in June 2021 for the adolescent vaccine clinic, this will be held at the Branson Meadows Location. Lisa asked everyone to please share location ideas for strike teams. In time we will reach a point where we will start offering COVID vaccine in our office as part of our normal operations. In Taney County we have just over 12,000 (22.5% of total county population) individuals who are fully vaccinated. 14,000 individuals have at least had 1 dose of vaccine. We are tracking numbers to strategize ways to increase vaccination uptake in our community.

As we are coming out of COVID we are working to train everyone who was hired in the last year in their normal job roles. In June we will be opening the doors and slowly offering vaccine, the new nurses hired will be training at this time as well. Lisa recommends moving to in person board meetings starting June 2021.

No updates regarding LPHA COVID-19 and Adult Vaccination Supplemental Contract.

No updates regarding Community Narcan Distribution Site.

In Person Board Meetings- Consensus of the board is that we like to meet face to face again.

Public Health Accreditation Board (PHAB)-

Tiffany Stevens reported that as of May 17, 2021 are 80% completed with reaccreditation process. We have an internal deadline of June 7, 2021. When process is complete we will do an internal review and audit of domains and requirements. We will be completing the application process on June 28, 2021 allowing us 8 weeks to upload all of our documents, however we foresee us reaching completion within 4 weeks of that date. The PHAB board will review documents and do a virtual site visit this year, where after we hope to be reaccredited.

Legislative Front-

Lisa Marshall reported that PDMP was approved at the state, does not foresee this changing our local PDMP user agreement at this point in time. Bill 271 dealing with public health authorities in emergencies passed, this bill states that if there is a governor declared emergency that for an order to take place from the health department it would need to be approved by their governing body, for the TCHD that would be our board of trustees.

Strategic Planning Process-

Lisa Marshall Reported that People Centric has created a document that will help to operationalize major priorities in our organization. We first worked on this in January and February of 2020. We will get with our staff to finalize details before meeting with People Centric for the last session.

No Unfinished Business.

New Business

Lisa Marshall stated that we do not have the correct board meeting date and time posted to the public, it currently reads that we will meet the fourth Monday of every month at 9 AM. Lisa would like to change that to reflect our current dates and times for board meetings. Robert Griffith states that we could suggest giving the public plenty of lead time and meet once a week on a previously scheduled time rather than suggesting the actual time, then editing every time there is a change that is needed, as long as it complies with Sunshine law rules. Lisa Marshall will come up with language recommendation before next month so we can formally vote to change this.

Lisa Marshall offers 2021 Study Session. Robert Griffith is in support. Lisa will send out a Doodle Poll to see what dates and times work best for the Study Session.

Lisa Marshall requests Letter of Support for PHAB Applications. Motion to approve by Robert Griffith second by Beth Huddleston. Motion passes unanimously.

Division Reports-

Performance Management- Robert Griffith states that as we transition to getting back to normal health department roles, he believes that we have been successful in balancing all the needs of the community.

No questions.

Announcements

Robert Griffith stated next Board Meeting is June 24th at 2:30 at Branson TCHD

Closed Session 610.021

Motion to move into closed session at 3:15 PM by Laurie Hayes second by Beth Huddleston. Motion carries unanimously.

Adjourn

Motion to adjourn at _____ PM by _____ second by _____ motion carries unanimously.

Minutes prepared by Jammee Wiggins

Signed by _____

News Media Contact for Open Meeting Notice:

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