



Taney County Health Department
P.O. Box 369-Forsyth, MO 65653
Phone (417) 546-4725 Fax (417) 546-4727

Board of Trustees Meeting
May 23, 2017

ATTENDANCE: Debbie Redford, Chair
Beth Huddleston, Vice- Chair
Robert Griffith, Secretary/Treasurer
Wayne Dietrich, Member

EX-OFFICIO: Robert Niezgoda, Director
Hugo Huacuz, Finance Division Manager
Ashwin Modayil, IT/Performance Management/CQI Division Manager
Lisa Marshall, Community Outreach Division Manager
Sherry Simpson, Animal Care and Control
Tiffany Stevens, Human Resources Coordinator
Craig Rhoads, Environmental Health Services Manager
Pam Priest, Clinical Division Manager

Debbie Redford, Chair, called the regular meeting of the Board of Trustees to order at 9:18 a.m. at the Taney County Health Department Branson location.

Wayne Dietrich moved to approve the agenda as written. Second by Robert Griffith. Motion carried.

APPROVAL OF MINUTES

Wayne Dietrich made the motion to approve the minutes as submitted for the April 24, 2017 meeting. Second by Beth Huddleston. Motion carried

INTRODUCTION OF GUESTS

Hugo Huacuz introduced Miguel Rodriguez and intern from the Master's in Public Health at Missouri University Columbia.

Hugo Huacuz introduced Matt Wallace, CPA, KPM

Robin Noel and Karen Davis citizens who are working to obtain 501c-3 for purpose of providing Animal Control services in Taney County

Matt Wallace presented the 2016 Annual Audit report with the following explanations:

Pg. 3- Independent Auditors report reflecting a "Clean Opinion", the top rating

Pg. 7- Management Discussion Analysis

Pg. 11-Statement of Net Position

Pg. 12- Statement of Revenues/Expenses

Pg. 14- Notes to financial statements

Pg. 35-Internal Controls

Pg. 41- Schedule of Expenses of Federal Awards- required to audit 20% of all federal monies.

WIC program audited with no findings.

Management Letter Recommendations / Commendations,

- 1) Commend - Cash collection procedures to include Surveillance cameras at all collection points-Note all in place. Good Job!
- 2) Recommend - Approved vendor list and policies in place to approve new vendors
- 3) Recommend – Centralized Billing system or implement similar procedures across locations to alleviate difficulties between cross use and review of systems
- 4) Department of Labor Overtime Rules in place.

FINANCIAL REPORT, Hugo Huacuz, COO

The financial report was presented for the period of April 1-30, 2017 (copy on file)

- YTD revenues are 53,888 more than budgeted.
- YTD expenditures are 103,902 less than budgeted,
- At the end of April 2017, the financials reflect a 158,017 positive net position.
- Cash balance decreased 54,017 as compared to 2016 and decreased 35,454 compared to 2015.
- Disbursement report reviewed. (Copy on file)
- Brief discussion of purchasing vaccines and billing insurances and the potential impact on expenditures and revenues.

Motion to approve financial reports and disbursements as presented by Robert Griffith. Second by Wayne Dietrich. Motion carried.

Unfinished Business:

- DFC Grant Fiscal Agent Update: Transfer of control of the grant to Branson School is completed. The school has received their formal paper work and are in the process of hiring staff.
- Board Member Candidate: Letter submitted to the Taney County Commission for consideration for Scott Starrett and Brian Stallings. We are waiting on response from the commission.

Director's Report, Robert Niezgoda, Director

- Legislative Update: No action was taken on HB 113 which would have removed the power of the board to pass ordinances. Large agriculture operations are pushing for this bill. The Prescription Drug Monitoring Program is still in the forefront and may be addressed in special session. There was also no action on the bill which would have transferred the responsibility of nursing home inspections to the local public health agencies.
- Animal Control Meeting with Jurisdiction: The meeting Monday 5/22/2017 with County Commission, City of Branson and Hollister ready to move forward with partnership. Robert Niezgoda notified those present we would be mailing letters stating we would not renew the agreement with the County for 2018 and the current agreement will end 12/31/2017. The health department will be available to assist as they move forward with the partnership.
- Missouri Foundation for Health Infrastructure Grant: We have been notified of a \$30,000.00 grant award for infrastructure. We plan to utilize this grant to replace aging HVAC units and reserve Capital Improvement funds for other items. Grant monies should be received in July.
- City of Branson Lodging Ordinance: Robert and Craig are working with the City Aldermen to structure an ordinance to provide local authority and fee structure for inspections inside the city limits. Fees would cover cost of inspections. There are currently 130 facilities in Branson. The ordinance will specify professional treatment program for bedbugs and include an educational piece.:
- Prescription Drug Monitoring Program Update: We are in the process of looking at where we are locally with elected officials to see if they are interested in supporting the issue and or passing it

locally. We will also meet with local partners to see what is happening in Springfield and other LPHAs

New Business

2016 Audit Report: Will be voted on at the June meeting.

Animal Care and Control Contracts with Jurisdictions*:

Robert Griffith made the motion to approve letter notifying local jurisdictions that the health department will not renew the Animal Control contract with Taney County which ends December 31, 2017 with provisions that the health department would be willing to sign a 3 month extension with equitable terms to assist with transition to new provider. Second by Wayne Dietrich. Motion carried.

Division Reports:

Announcements:

Next Meeting June 26, 2017, 9:00 AM at Branson location. Debbie Redford will not be present.

Robert Niezgoda will be on vacation June 27-July 6.

Ashwin will be out of the office on leave from May 23-July 3.

Motion to adjourn by Robert Griffith at 11:07 AM. Second by Beth Huddleston. Motion carried.

Minutes prepared by:

Pam Priest

Minutes Approved by _____, Secretary/Treasurer

Attachments:

Agenda

April 23, 2017 Minutes

April 1-30, 2017 Financial Report

April 1-30, 2017 Disbursement Report

Division Reports

Electronic documents listed above are located on the P: Drive/Board Minutes/5.23.17