



Taney County Health Department
P.O. Box 369-Forsyth, MO 65653
Phone (417) 546-4725 Fax (417) 546-4727

Board of Trustees Meeting
April 24, 2017

ATTENDANCE: Debbie Redford, Chair
Beth Huddleston, Vice- Chair
Robert Griffith, Secretary/Treasurer
Wayne Dietrich, Member

Absent:

EX-OFFICIO: Robert Niezgoda, Director
Hugo Huacuz, Finance Division Manager
Ashwin Modayil, IT/Performance Management/CQI Division Manager
Lisa Marshall, Community Outreach Division Manager
Sherry Simpson, Animal Care and Control
Tiffany Stevens, Human Resources Coordinator
Craig Rhoads, Environmental Health Services Manager
Tammy Drake, WIC Division Manager
Pam Priest, Clinical Division Manager

Debbie Redford, Chair, called the regular meeting of the Board of Trustees to order at 9:05 a.m. at the Taney County Health Department Branson location.

Robert Griffith moved to approve the agenda as written. Second by Beth Huddleston. Motion carried.

Introduction of Guests from Missouri State University Master's in Public Health Program Interns by Ashwin Modayil. Interns from last semester returned to present their project reports:

Hajar Almayad – Reducing the Burden of Asthma on Communities, Partnering with Local Emergency Departments to provide Prevention

Strita Chundru- Oral Health Status of WIC Patients in Taney County

Titilola Labisi- Well Water in Taney County

Lisa Marshall introduced Erik Larsen, Community Development Specialist for Taney County Health Department

APPROVAL OF MINUTES

Beth Huddleston made the motion to approve the minutes as submitted for the March 27, 2017 meeting. Second by Robert Griffith. Motion carried

FINANCIAL REPORT, Hugo Huacuz, COO

The financial report was presented for the period of March 1-31, 2017 (copy on file)

- YTD revenues are \$45, 573 greater than budgeted
- YTD expenditures are \$18,416 less than budgeted
- At the end of March 2017, the financials reflect a \$65,349 positive net position.
- Cash balance increased \$1,639 as compared to 2016 and increased \$17,282 compared to 2015.
- Disbursement report reviewed. (Copy on file)

Hugo Huacuz reported completion of the 2016 Audit and that it would be presented in May for approval.

Motion to approve financial reports and disbursements as presented by Robert Griffith. Second by Wayne Dietrich. Motion carried.

Unfinished Business:

- DFC Grant Fiscal Agent Update: TCHD has completed all transfer paperwork to SAMSA. The Branson School has received paperwork to finalize transfer of fiscal agent. We will continue to provide support and guidance until they hire staff to coordinate the grant.
- Administrative Policy Manual Update: The Leadership team has completed the review of the manual and sent it for formatting. It will be presented to the board highlighting changes and new policies in the near future.
- TCHD Firewall Replacement Project: This project is complete and increases HIPAA Compliance and Protection and Prevention of breaches to our systems. This event reinforces the importance of the IT disaster response plan.

Director's Report, Robert Niezgoda, Director

- Lightning Strike: We experienced a lightning strike to our Branson Campus last week resulting in damage to our Fire Alarm systems. Ashwin and Jim are working to repair the damage.
- Board Member Candidate Update: Robert is waiting for Nathan Woodward, DDS in Forsyth to contact him regarding interest in serving on the board.
- Legislative Update: House Bill 113 has been sent to committee but has had no further action at this time. The PDMP bill has been sent to committee; locally we are waiting to see how it moves forward.
- Animal Control Meeting with Jurisdiction: Robert will present the draft proposal today to the jurisdictions at 1:30. The last meeting was positive.
- Strategic Planning Priorities: The Leadership team is operationalizing the priorities and will present them to the board at the study session.
- Innovation: Academic Health Department: Concept Paper: Academic Public Health Department presented to the board for feedback. The next step will be presentation to MSU for comment. This provides the opportunity for Master's in Public Health students to become involved in public health during their first semester instead of their last semester thus enhancing their knowledge of public health.
- Vector Control Planning: Zika has heightened the interest in vector control programs with monies being made available from state and CDC to update our plans and training programs. Debbie Redford inquired about monies to help families in poverty address bed bug issues.

New Business

- Legislative Impact: EPA, USDA, Prevention Fund, Medicaid: The Leadership team is preparing to evaluate resources and utilize strategies to use funding efficiently and appropriately. This will be covered at the study session in May.

Division Reports:

- Tammy Drake announced Tawana Rennison's resignation. Tiffany and Tammy are interviewing WIC nutritionists today.
- Sherry Simpson reported about the hard work provided by Hollister students at the shelter last week. They cleaned, organized and planted flowers.
- Lisa Marshall reported an new opportunity to promote TCHD on the radio the first Wednesday of the month, Janet and Friends Show.
- Performance Management
- Questions?

Motion by Wayne Dietrich to change the May Board Meeting to May 23, 2017 at 9:00 a.m. at the Branson location. Second by Robert Griffith. Motion carried.

Announcements:

Next Meeting May 23, 2017, 9:00 AM at Branson location.

Board Study Session May 22, 2017, 8-10 AM at Branson Location

- Strategic Planning Priorities
- A portion of this meeting will need to be a closed session

Motion to adjourn by Robert Griffith at 10:54 AM. Second by Beth Huddleston. Motion carried.

Minutes prepared by:

Pam Priest

Minutes Approved by _____, Secretary/Treasurer

Attachments:

Agenda

March 27, 2017 Minutes

March 1-31, 2017 Financial Report

March 1-31, 2017 Disbursement Report

Division Reports

Electronic documents listed above are located on the P: Drive/Board Minutes/4.24.17